4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities including Classrooms, Library, Laboratory and Computers etc., are made available for the students. The maintenance and the cleaning of the classrooms and the laboratories are done with the help of the non-teaching staff. College has appointed a gardener to maintain the College garden. Besides, a carpenter, an electrician and a plumber are also appointed for repair of furniture, maintenance of electrical works and plumbing works. Water filters, water coolers, air conditioners, fire extinguishers, are under an annual maintenance contract with private agencies.

The college has adequate number of computers with internet connections and the utility softwares at different locales like office, laboratories, library, department, etc. The central computer laboratory connected in LAN is open for the students. The office computers are also connected through the LAN. The office software makes the work easier and systematic. Most of the Computers and their accessories are maintained on Annual Maintenance Contracts (AMC) by private agencies. A computer hardware technician is appointed on contractual basis. Apart from the AMC, lab assistants and attendants are appointed to maintain and manage all computer related matters. A periodic cleaning of computers is done by attendants and peons. The campus is monitored through surveillance Cameras. The management has appointed security agency to look after the safety and security of the campus.

The library is also provided LAN facility for the computers and the entire library functioning has been automated with Libpro software along with Barcode technology. Two separate computer systems are provided for Online Public Access Catalog (OPAC) to get quick access to books. Entire library is under CCTV surveillance. Five High Definition CCTV cameras are installed for better supervision and administration of the college Library. The staff and the students use the computer system with internet at Network Resource Center in the library. The library advisory committee is formed comprising the Principal, Senior Faculty Members and the Librarian. The Committee lays down sound Library Policies and Regulations, makes budgetary provisions for procurement of books, periodicals and other reading materials, discusses and advises suitable solutions to library related problems and issues.

The Sports Committee is formed to identify and nurture the sportsmanship among the students. The infrastructure consists of Gymkhana, and a huge ground for outdoor games like Cricket, Kho-Kho, Kabaddi, Volleyball, Football, Long Jump, Running, etc. First aid medical facilities are also available for students.